



Dear Client,

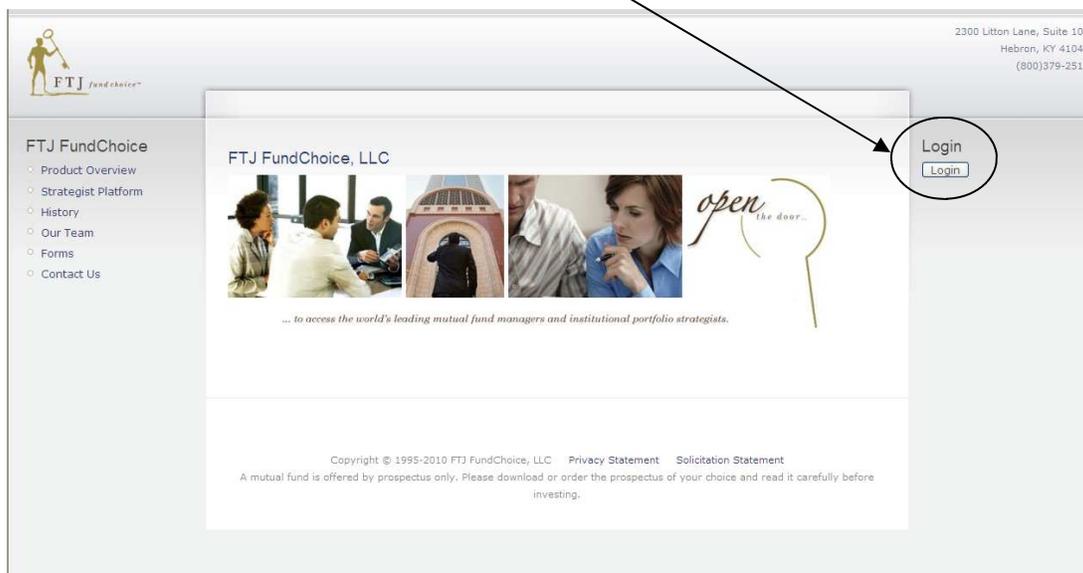
Thank you for choosing FTJ FundChoice™. This guide will assist you in setting up your online account access at: [www.FTJFundChoice.com](http://www.FTJFundChoice.com). In keeping with our mission statement *"To assist and support both advisors and clients through superior and personalized customer service,"* we welcome the opportunity to assist you. Please feel free to call upon us at any time by dialing 1-800-379-2513, option 4.

We appreciate your business!

The Staff of FTJ FundChoice, LLC

**To access your online account on the FTJ website:**

1. Type the FTJ website address in your internet browser: [www.FTJFundChoice.com](http://www.FTJFundChoice.com)
2. Click **Login**



(Continued on page 2)

- 3. You will be routed to the FTJ FundChoice Log In Page.
- 4. Click **Create Password** from the Tools submenu on the left column
- 5. **Enter your 11 digit account number** and the **social security number** of the primary account owner.

Tools
Log In
Create Password
Reset Password
Help
Check your browser

- 6. Click **Continue**
- 7. **Enter a Security Question** and the **Answer**.

**Create Login**  
Use this form to create login credentials for this website.

Enter your 11 digit account number:

Enter your Social Security Number:

You may use any security question and answer that you choose; however, this information may be used to reset your password. The answer to your security question will be case, punctuation, and symbol sensitive.

**Create Login**  
Use this form to create login credentials for this website.

Enter a Security Question:

Answer:

Re-type Answer:

Enter your Email Address:

Note: Your email address will be used for your user id.

- 8. **Enter your Email Address.** The email address that you enter will be your user id. The password for your online account access will be emailed to this address. You must have access to this email address in order to obtain the temporary password and access your online account.
- 9. Click **Create Login**. You will receive a confirmation message. The temporary password for your online access will be sent to you via email.

**Create Login**  
Use this form to create login credentials for this website.

Congratulations, your account has been created. Your temporary password has been emailed to you. Once you log on, you will be prompted to change your password.

- 10. **Access your email** to obtain the temporary password for your site access.
- 11. **Return to the FTJ website:** [www.FTJFundChoice.com](http://www.FTJFundChoice.com)

Please Log In

- 12. Click **Log In** from the Tools submenu on the left column.
- 13. Enter your email address as the **User ID** and the **Temporary Password** that was sent to you via email.

User ID:

Password:

\* Passwords are now case sensitive.

- 14. **Review** the Terms of Use Agreement.
- 15. Click **Accept** at the bottom of the agreement after your review.

Terms of Use and Client Services Agreement

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**TERMS OF USE AND CLIENT SERVICES AGREEMENT**

This Terms of Use and Client Services Agreement ("Agreement") is made by and between you ("You" or "Your") and FTJ FundChoice, LLC ("FTJFC", "We" or "Our"), located at 2300 Litton Lane, Suite 102, Hebron, Kentucky 41048. By clicking on "I ACCEPT" the first time You access and use the FTJFC website ("Website"), You are agreeing that: (1) Sections II and III of this Agreement specifically apply each time You use the Website; and (2) Sections I and III of this Agreement specifically apply to Your Account (as defined below) with FTJFC. There are two types of Accounts covered by this Agreement: (a) a "Program Account" established pursuant to Your enrollment in an investment advisory, asset allocation and investment management program operated by FTJFC (the "Program"), (the "Program Account"); or (b) an Account where You, in conjunction with an Advisor (as defined below), direct the investments in the Account ("Self Directed Account"), (the Program Account and Self Directed Account may be referred to individually as an "Account" or collectively as the "Accounts"). Certain terms of this Agreement, as noted, only apply to Program Accounts, and certain terms, as noted, only apply to Self Directed Accounts. If you do not agree to this Agreement, do not use the Website.

Item(s) 1 of 2

(Continued on page 3)

- Review your **Email Address** and your election for delivery of **Statements/Prospectus & Corporate Actions**. To continue to receive notifications electronically, select "On". To receive correspondences by mail, select "Off".

- Check the box** labeled: "I have read and agree to the disclosures outlined above."

Statements / Prospectus & Corporate Actions

Email Address:

Statements / Prospectus & Corporate Actions:	<input type="radio"/> On <input checked="" type="radio"/> Off
<p><b>DISCLOSURE</b>                  As outlined in your initial application, you were provided a discount of \$15 annually/ individual account or \$50 annually/ household on your account maintenance fee. By opting out of e-notification, FTJFC will assess the appropriate charge to your account effective January 1, 2010. To continue to receive notifications electronically, select "On". To receive correspondences by mail select "Off".</p>	
<input type="checkbox"/> I have read and agree to the disclosure outlined above.	

- Click **Save**. At this time, you will be asked to create a permanent password for the FTJ site.

Save

Item(s) 2 of 2

- Enter a permanent password and the answer to your security question.** Passwords are case sensitive and may contain punctuation or symbols. All passwords should be a minimum of eight characters and contain at least one letter and one number.

Password Reset



Your password needs to be reset. Please reset your password by completing the form below.

New Password:

Re-type New Password:

Security Question: What is the FTJ logo holding?

Answer:

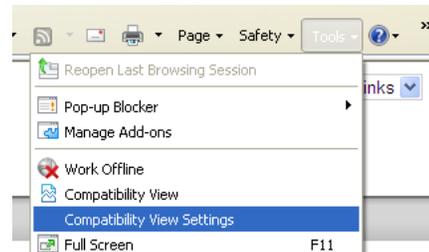
Update

- Click **Update**. You will automatically enter the FTJ site.

If you are unable to access the FTJ FundChoice website, please contact your financial advisor or the FTJ Customer Service Department at 800-379-2513, option 4.

**To add [www.FTJFundChoice.com](http://www.FTJFundChoice.com) to your Internet Explorer 8.0 compatibility Settings:**

- Click on **Tools** from your Internet Browser
- Choose **Compatibility View Settings**
- The Compatibility View Settings popup box will generate. The FTJ site will show in the **Add This Website** bar.
- If the FTJ site does not show in this bar, type the address.
- Click **Add**



**To temporarily allow Pop-up windows:**

- Click on **Tools** from your Internet Browser.
- Choose **Pop-up Blocker**
- Click **Turn Off Pop-up Blocker**

